

Summary of HQT Requirements

Requirements for all schools and LEAs

1. Ensure that all core classes are taught by teachers who are HQT for their assignments (including special education primary instruction assignments and alternative education assignments in core areas). If a school or LEA is not at 100% HQT, a plan must be in place that specifies actions the LEA will take to ensure that they reach this goal as soon as possible.
2. Publicize required educator qualification data annually.

(VT DOE will post each LEA and school's not-HQT and emergency licensure data as well on its website.)

Additional requirements for schools receiving Title I funds (both school wide and targeted assistance)

1. Notify parents annually of their right to request information on their child's teacher's qualifications.
2. Notify parents when their child has been taught for 30 or more consecutive days by a core subject by a teacher who is not HQT for his/her assignment.
3. Do not hire or assign any educator whose position is funded in whole or part with Title I funds or CSR funds to a core subject for which he/she is not HQT.
4. Do not hire or retain any instructional paraprofessional whose position is funded in whole or part with Title I funds who is not HQT.

Accountability Requirements:

1. LEAs that fail to meet AYP and 100% HQT for three consecutive years face the following consequences:
 - a) No additional instructional paraprofessionals may be added to the Consolidated Federal Programs (CFP) grant using Title I or school wide program dollars until the situation is resolved.
 - b) Funds must be set aside from the CFP grant to address outstanding HQT issues of those individuals for whom HQT status has not been attained. Typically, this does not represent a significant amount of money; nevertheless, these strategies must be planned and should be underwritten with Titles I, Title IIA or school wide funds.

For further information, see the HQT Accountability Chart at:

http://education.vermont.gov/new/pdfdoc/licensing/hqt/educ_licensing_hqt_accountability_chart.pdf